



BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
270 Washington Street, S.W.
Atlanta, Georgia 30334

BOARD OF REGENTS MEETING AGENDA

Wednesday, February 9, 2011

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
10:00 AM Room 7007	22	Call to Order	Chairman Willis Potts
	23	Invocation	Regent Donald Leebern
	24	Pledge of Allegiance	Regent Donald Leebern
	25	Safety Briefing	Chief Bruce Holmes
	26	Attendance Report	Secretary J. Burns Newsome
	27	Recognition of Guests	Chairman Willis Potts
	28	Committee of the Whole: Student Success	Regent Larry Ellis
	29	Committee of the Whole: Internal Audit, Risk, and Compliance	Regent Kessel Stelling Dr. Lisa Rossbacher
	30	Current /Future Status of Lottery and HOPE	Margaret DeFrancisco, GA Lottery Corp. Tim Connell, GSFC
	31	State of the System Address	Chancellor Erroll Davis
12:10 PM Room 7007	32	Committee Reports: A. Executive & Compensation B. Academic Affairs C. COW: Finance & Business Operations D. Finance & Business Operations E. COW: Internal Audit, Risk & Compliance F. 20.005 of 009 3.279.006 Banc JEMC	

AGENDA

**COMMITTEE OF THE WHOLE
FINANCE AND BUSINESS OPERATIONS**

February 8, 2011

1. **Information Item: Initiatives to Reduce Cost of Textbooks to Students (Continued)**

As students become better educated on the alternatives of textbook acquisition, and the market and emerging technology provide more options and less costly alternatives, our students will reap even greater benefits both in reducing costs as well as in choosing the best fit with their learning styles.

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COMMITTEE ON ACADEMIC AFFAIRS

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II. Policy Changes

2. Revisions to *The Policy Manual*

2a. Removal of the Information Security Policy, Section 7.12

Recommended: That the Board approve a revision to *The Policy Manual*, Section 7.0, Finance and Business, and remove Section 7.12, Information Security Policy, effective February 9, 2011.

Abstract: *The Policy Manual*, subsection 7.12: Information Security Policy, is being removed from the Finance and Business portion of Board policy because computer security is more closely aligned with information technology than the business units at this point in time. The material on information security being removed from Section 7 will be included in the Information Technology Procedure Handbook.

Note that any strikethrough text represents a removal from the current version.

2a. **Removal of the Information Security Policy, Section 7.12 (Continued)**

~~Clear procedures for reporting and handling of information security incidents shall be followed at each institution. These procedures shall include reporting of incidents to the University System Office in a timely manner. These procedures shall be doc~~

2a. **Removal of the Information Security Policy, Section 7.12 (Continued)**

~~Failure to comply with the appropriate use of these resources threatens the atmosphere for the sharing of information, the free exchange of ideas, and the secure environment for creating and maintaining information, and subjects one to discipline. Any user of any USG system found using IT resources for unethical and/or inappropriate practices has violated this policy and is subject to disciplinary proceedings including suspension of system privileges, expulsion from his/her institution, termination of employment, and/or legal action as may be appropriate.~~

~~Although all USG members have an expectation of privacy, if a user is suspected of violating this policy, his/her right to privacy may be superseded by the USG's requirement to protect the integrity of IT resources,~~

2a. **Removal of the Information Security Policy, Section 7.12 (Continued)**

~~The practice of information security risk management within the institution must be based upon the results of the institution's risk analysis process. Obtaining resources for risk management is subject to the same technical, programmatic, and budgetary justification and review processes required for any information technology program. The risk management practices implemented by the institution will vary depending upon the nature of the institution's information assets.~~

~~Among the practices that must be included in each institution's risk management program are:~~

- ~~7. Categorize the information system (criticality/sensitivity).~~
- ~~8. Select and tailor baseline (minimum) security controls.~~
- ~~9. Supplement the security controls based on risk assessment.~~
- ~~10. Document security controls in system security plan.~~
- ~~11. Implement the security controls in the information system.~~
- ~~12. Assess the security controls for effectiveness.~~
- ~~13. Authorize information system operation based on mission risk.~~
- ~~14. Monitor security controls on a continuous basis.~~

~~It is then senior management's choice of one of the following activities pertaining to each of the identified risks:~~

- ~~15. Mitigate the risk by implementing the recommended countermeasure;~~
- ~~16. Accept the risk;~~
- ~~17. Avoid the risk; or,~~
- ~~18. Pass on the risk.~~

7.12.4.3 Continuity of Operations Plan Policy

~~Continuity of Operations Planning (COOP) and Continuity of Government (COG) ensure the continuity of essential functions through a wide range of emergencies and disasters. Today's changing threat environment and recent natural and man-made emergencies demonstrate the need for COOP/COG capabilities and plans at the University System Office, USG institutions, and the Georgia Public Library Services (GPLS).~~

~~This policy requires the University System Office, each USG institution and the GPLS to establish a plan to develop and maintain a Continuity of Operations Plan (C.O.O.P.) Program. This policy applies to all USG information resources, systems, and technology and to all users of these resources, systems and technology within the USG operating umbrella or connected to the USG information infrastructure. Compliance with this policy is mandatory.~~

2a. Removal of the Information Security Policy, Section 7.12 (Continued)

The program plan must include a:

- ~~19. Backup and recovery plan for critical data/systems;~~
- ~~20. Computer security incident response (IR) and reporting plan;~~
- ~~21. Disaster recovery (DR) plan; and,~~
- ~~22. Business continuity (BC) plan for all critical data and information systems supporting the University System Office, USG institutions, and GPLS mission and operations activities.~~

~~The program shall create plans for contingency and disaster response. These plans will be tested periodically to ensure they reflect current operating conditions and address current threats.~~

~~The following documents contain information on the program plan scope, enforcement, authority, and exceptions:~~

- ~~23. Section 7.0 of this Policy Manual~~
- ~~24. [USG Office of Information Security Program Policy \[link\]](#)~~
- ~~25. [USG Information Strategic Security Plan \[link\]](#)~~
- ~~26. [USG Information Security Program Reporting Policy \[link\]](#)~~

~~The guiding principles of the USG Continuity of Operations Plan Policy are:~~

- ~~27. It shall be developed following existing Standards, industry best practices, and National Institute of Standards and Technology (NIST) guidelines.~~
- ~~28. It will require the involvement of the University System Office, all USG institutions, and the GPLS to ensure an effective system response to contingencies and disasters.~~
- ~~29. It must incorporate the physical and logistical limitations of the USG operating locations.~~
- ~~30. It will be aligned with the [USG Emergency Operations Plan \[link\]](#).~~

~~This policy shall establish a requirement to develop a formal program to develop, maintain, and evaluate plans to appropriately respond to a wide range of contingencies and disasters that may occur at the University System Office, all of the USG institutions, and the GPLS. The plans shall describe the actions to be taken before, during and after events that disrupt critical information system operations.~~

2a. **Removal of the Information Security Policy, Section 7.12 (Continued)**

~~Backup/Recovery and Offsite Storage of Critical Data and Systems~~

~~Backup and retention schedules and procedures are critical to the recovery of any USG unit's systems, applications and data. The detailed procedures for such a recovery should include hardware, software (including version), data file back up and retention schedules, off-site storage details, and appropriate contact and authority designation for personnel to retrieve media.~~

~~Off-site Storage of Backup Material~~

~~Where possible, backup media will be stored at a suitable off site location. For locations where off-site storage is not practicable or cost-effective, COOP~~

2a. Removal of the Information Security Policy, Section 7.12 (Continued)

Disaster Recovery Plan (DRP)

~~The University System Office, USG institutions, and the GPLS must maintain a Disaster Recovery Plan (DRP) identifying the computer applications that are critical to their operations, the information assets that are necessary for those applications, and the plans for resuming operations following an unplanned disruption of those applications.~~

~~The University System Office, USG institutions, and the GPLS must keep their Disaster Recovery Plans up to date and provide an annual status document to the Office of Information Security. The annual requirements are:~~

- ~~31. File a copy of its DRP Executive Summary.~~
- ~~32. Cover, at a minimum, ten (10) topic areas, which are listed and described in the [Disaster Recovery Plan Documentation for Institutions \[link\]](#).~~

~~It is important to adapt the detailed content of each plan section to suit the needs of the University System Office, USG institutions, and the GPLS, with the understanding that DRPs are based upon available information so they can be adjusted to changing circumstances.~~

2b. Addition of a New Section on Information Technology, Section 11.0

Recommended: That the Board approve an addition to *The Policy Manual*, Section 11.0, Information Technology, effective February 9, 2011.

Abstract: A separate new chapter, Section 11.0, Information Technology, has been developed for inclusion in *The Policy Manual*. The chapter was developed to provide a foundation of Board policy upon which more detailed information technology procedures could be built to comply with law and audit guidelines. The section establishes responsibility for information technology operations, defines the unit based on Georgia Technology Authority definitions, authorizes the university system chief information officer to establish standard information technology procedures, enables reports to be provided periodically to the Board of Regents, and delegates approval of information technology projects at the system and institutional levels.

2b. **Addition of a New Section on Information Technology, Section 11.0 (Continued)**

Section 11.0: Information Technology (IT)

2b. Addition of a New Section on Information Technology, Section 11.0 (Continued)

2b. Addition of a New Section on Information Technology, Section 11.0 (Continued)

11.3.3 Institutional Responsibilities



2c. Renumbering of Existing Sections 11 and 12

Recommended: That the Board approve a revision to *The Policy Manual* to rename and renumber chapter 11: Miscellaneous and chapter 12: Changes to the following reordered sequence, Chapter 12: Miscellaneous and Chapter 13: Changes, effective February 9, 2011.

Abstract: With the addition of a separate chapter for Information Technology as recommended in consent item number three of the Committee on Academic Affairs for January 2011, changes in number and name were required to current sections of *The Policy Manual*. The resultant changes result in the following array as provided in the table below:

<i>The Policy Manual</i>	
<i>Current Sections</i>	<i>New and Renumbered Sections</i>
Section 1: Officers of the Board and Regents	Section 1: Officers of the Board and Regents
Section 2: Institutional Governance	Section 2: Institutional Governance
Section 3: Academic Affairs	Section 3: Academic Affairs
Section 4: Student Affairs	Section 4: Student Affairs
Section 5: Public Service	Section 5: Public Service
Section 6: Research	Section 6: Research
Section 7: Finance and Business	Section 7: Finance and Business
Section 8: Personnel	Section 8: Personnel
Section 9: Facilities	Section 9: Facilities
Section 10: Information, Records, and Publications	Section 10: Information, Records, and Publications
Section 11: Miscellaneous	Section 11: Information Technology (new)
Section 12: Changes	Section 12: Miscellaneous (formerly Section 11)
	Section 13: Changes (formerly Section 12)

4. **Establishment of a Bachelor of Arts with a major in History (with a secondary teacher certification track), Gordon College**

Recommended: That the Board approve the request of Interim President Shelley C. Nickel that Gordon College (“GC”) be authorized to establish a Bachelor of Arts with a major in History (with a secondary teacher certification track), effective February 9, 2011.

Abstract: GC seeks to establish a baccalaureate program in history to provide educational opportunities to students and to address the growing statewide need for qualified history and social studies teachers in high schools. The option to major in the discipline allows GC to attract and retain students interested in specific occupations involving history.

Need: The proposed program will address the shortfall of history teachers, especially minority candidates, in the ten-county region adjacent to or nearby Gordon College’s home campus in Lamar County.

Assessment: The Office of Academic Affairs will work with the institution to measure the success

Committee on Academic Affairs

8. **Establishment of a Bachelor of Arts with a major in Philosophy, Clayton State University**

Recommended: That the Board approve the request of President Thomas J. Hynes that Clayton State University (“CLSU”) be authorized to establish a Bachelor of Arts with a major in Philosophy, effective February 9, 2011.

Abstract: CLSU determined that it would develop a philosophy major based on the increased number of philosophy minors that have been tracked since fall 2006. Based on a survey of 628 students, 204 (32%) indicated that they would be interested in majoring in philosophy at CLSU. The proposed interdisciplinary program will challenge students to develop an intellectual foundation for lifelong critical inquiry and explore questions that provide insight into the nature of human life. Additional objectives of the program are to expose students to a diverse array of social and cultural viewpoints on ethical and political issues and expand students’ critical thinking and writing skills. Undergraduate programs in philosophy often form the foundation for students seeking advanced degrees in such areas as law, divinity, and political science. The program will offer concentrations in pre-law and ethical studies.

Need: A major in philosophy provides students with skills that are always in high demand among employers. It is a major that equips students to become quick learners and gives them strong skills in writing and analysis. The new major would add to a cadre of programs at the baccalaureate level available to residents of the southern crescent portion of the state. The program complements the institution’s strategic plan in which a central goal is to develop traditional and innovative programs that prepare students to navigate today’s career climate. The major involves a variety of conceptual frameworks and will include core requirements that emphasize modern, contemporary, ancient, and medieval philosophy.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

9. **Establishment of a Bachelor of Arts with a major in Chinese Language and Literature, North Georgia College & State University**

Recommended: That the Board approve the request of President David L. Potter that North Georgia College & State University (“NGCSU”) be authorized to establish a Bachelor of Arts with a major in Chinese Language and Literature, effective February 9, 2011.

Abstract: Since introducing Chinese (Mandarin) as an option for undergraduates in 2006, demand for courses in the language has risen dramatically. A minor in Chinese was added during academic year 2008 and gained enrollments, especially among ROTC students. By fall 2010, over 100 students enrolled in Chinese language courses offered through the minor. The major is a natural progression of courses offered in the minor. The objective of the program is to provide an option for cadets and civilian students interested in pursuing a degree in Chinese Language and Literature.

Need: The program will meet two critical needs. The first is the military realm of training commissioned ROTC students to have proficiency or fluency in a strategic language as such a designation has been made by the Department of Defense. The second need is in the civilian area. Students of international affairs and business will benefit from the opportunity to pursue a degree in Chinese in conjunction with other courses and programs offered at the institution. The program will be delivered by three Chinese language faculty members already working at the university.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

11. **Substantive Change of the Master of Education with a major in Physical Education to a**

12. **Substantive Change of the Bachelor of Arts in Journalism with majors in Magazines, Newspapers, and Publication Management to a Bachelor of Arts in Journalism with a major in Journalism, University of Georgia**

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to substantively change the existing Bachelor of Arts in Journalism and specific majors (e.g., Magazines, Newspapers, and Publication Management) to a Bachelor of Arts in Journalism with a major in Journalism, effective February 9, 2011.

Abstract: UGA requests that three majors in the Department of Journalism be combined into one major, Journalism. The existing majors are tied to industries that have been and continue to be essential to journalism’s future. The industry names however do not reflect the breadth of a journalism degree or the merging media where the profession is practiced. Journalism faculty members have concluded that combining the majors into one program is a more accurate, contemporary, and inclusive means of representing the department’s major. All of the courses and majors in the department serve journalism and have since Steadman Stanford created the School of Journalism in 1915. The Department of Journalism will continue to teach future newspaper reporters, magazine writers, and publication management directors to advance journalism in increasingly converged media. With a single major, the department can more flexibly create and discontinue concentrations and emphases to lead and be responsive to changes in resources, the professions, and student demand.

13. **Substantive Change of the Doctor of Psychology (Psy.D) in Individual, Organizational, and Community Transformation to a Doctor of Philosophy (Ph.D.) in Psychology: Consciousness and Society, University of West Georgia**

Recommended: That the Board approve the request of President Beheruz N. Sethna that the University of West Georgia (“UWG”) be authorized to substantively change the existing Doctor of Psychology (Psy.D.) in Individual, Organizational, and Community Transformation to a Doctor of Philosophy (Ph.D.) in Psychology: Consciousness and Society, effective February 9, 2011.

Abstract

14. Establishment of the Forsyth County Instructional Site, North Georgia College & State University and Gainesville State College

Recommended: That the Board approve the request of Presidents David L. Potter and Martha T. Nesbitt that North Georgia College & State University (“NGCSU”) and Gainesville State College (“GSC”) respectively be authorized to establish the Forsyth County Instructional Site, effective February 9, 2011.

Abstract: Forsyth County is a growing area that has been recognized as an underserved geographic location. North Georgia College & State University and Gainesville State College have a history of working collaboratively together to meet the educational needs of the northeast region of Georgia. The two institutions will establish an instructional site in the Forsyth County area. NGCSU will serve as the agent of record for the site. Both institutions will work cooperatively together to provide two-year, four-year, and graduate degrees in business, education, health professions, and other areas as demand warrants. Both institutions have previously offered courses in Forsyth County.

Need: Statistical data used to support the Board of Regents’ Strategic Plan indicates that the student population in this region is projected to grow from 25,000 to 75,000 between years 2006 and 2020. At its March 2008 meeting, the Board addressed the need for increasing access capacity in the Forsyth County region. The U.S. Census Bureau indicates that Forsyth County is projected to grow at a rate of 136.7 percent between years 2000 and 2015. Both institutions attract a significant number of Forsyth County residents to their educational programs.

Description of the Site and Operations: The proposed site would form an educational link between the areas defined by the GA-400, GA-60, US-129, and GA-369 corridors with the home campuses of NGCSU and GSC. Situated on the GA-400 exit 16 site in the City of Cumming, the proposed

14. **Establishment of the Forsyth County Instructional Site, North Georgia College & State University and Gainesville State College (Continued)**

**Table 1
Proposed Programs to be Offered Fall 2012**

<u>Program</u>	<u>Notes</u>
<i>Graduate Programs – North Georgia</i>	
Master of Science in Clinical Mental Health Counseling	Moved from Dahlonega
Education Specialist in School Leadership	Moved from within Forsyth County; will admit students every other year
<i>Four-Year Programs – North Georgia</i>	
Bachelor of Business Administration in Accounting	Offered as a 2+2 Program
Bachelor of Business Administration in Management	Offered as a 2+2 Program
Bachelor of Science with a major in Athletic Training	
Bachelor of Science in Early Childhood Education	Offered as a 2+2 Program
Bachelor of Science in Criminal Justice	Offered as a 2+2 Program
<i>Four-year Program – Gainesville State College</i>	
Bachelor of Science in Environmental and Spatial Analysis	
<i>Two-year Program – North Georgia</i>	
Associate of Science in Nursing	Moved from within Forsyth County
<i>Two-year Program – Gainesville State College</i>	
Associate of Science degree with the following concentrations: <ul style="list-style-type: none"> › Early Childhood Education › Business Administration › Criminal Justice › Environmental and Spatial Analysis 	Offered as a 2+2 Program Offered as a 2+2 Program Offered as a 2+2 Program
<i>Certificate Program – Gainesville State College</i>	
Certificate in Environmental and Spatial Analysis	

15. **Establishment of the Existing Associate of Science as a Distance Delivery Program Offered Predominantly Online, Georgia Perimeter College**

Recommended: That the Board approve the request of President Anthony L. Tricoli that Georgia Perimeter College (“GPC”) be authorized to establish its existing Associate of Science degree as a program offered online via distance delivery, effective February 9, 2011.

Abstract: For approximately twenty-five years, the institution has been involved in various aspects of alternative delivery methods with regard to academic programs offered via distance education. Offering the program online follows the institution’s self-directed instructional delivery plan in which the infrastructure, support systems, faculty integration, and auxiliary services were fully outlined as sufficient to offer the associate’s degree in an alternative format. It is noted that the following transfer areas, or rather, concentrations are offered within the Associate of Science degree:

16. Termination of Specific Associate of Applied Science Programs, College of Coastal Georgia

Recommended: That the Board approve the request of President Valerie Hepburn that the College of Coastal Georgia (“CCG”) be authorized to terminate specific Associate of Applied Science programs, effective February 9, 2011.

Abstract: CCG seeks to terminate the following Associate of Applied Science programs: Associate of Applied Science in Drafting and Design Technology, Associate of Applied Science in Computer Information Technology, Associate of Applied Science in Management, and Associate of Applied Science in Technology.

The request follows the institution’s plan with regard to its mission as a state college. The programs have been officially transferred to Altamaha Technical College. A majority of the students transferred to the technical institution and teach outs were provided to students who sought to complete courses in the core curriculum. All students were notified with ample time to determine the institution of their choice. Faculty members who were impacted by the decision to terminate programs were nearing retirement or sought employment at Altamaha Technical College.

IV. Named/Endowed Positions

Establishment of Named Faculty Positions

Recommendations for action encompassing items 17 through 22 of this document have been submitted by university system institutions seeking to establish or advance special faculty positions that have been developed through the philanthropy of donors. Named faculty positions are often developed to recruit scholars who have made contributions to academic life and/or to knowledge in their academic discipline.

The requested positions meet and/or exceed minima funding requirements per institutional sector as prescribed in *The Policy Manual*, Section 8.3.2.2 as provided in the table below.

Research and Regional Universities		State Colleges, State Universities, and Two Year-Colleges	
Distinguished University Chairs	\$ 2,000,000		
Distinguished Chairs	\$ 1,000,000	Distinguished Chairs	\$ 500,000
Chairs	\$ 500,000	Chairs	\$ 300,000
Distinguished Professorships	\$ 400,000	Distinguished Professorships	\$ 200,000
Professorships	\$ 200,000	Professorships	\$ 100,000
Distinguished Scholar	\$ 100,000	Distinguished Scholar	\$ 50,000
Fellowships	\$ 50,000	Fellowships	\$ 30,000
Lecture or Seminar Series	\$ 50,000	Lecture or Seminar Series	\$ 30,000

The institutional requests (items 17 through 22) to establish or advance named positions can be found on the following pages.

17. Establishment of the Bebe Aderhold Professorship in Early Childhood Education, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish the Bebe Aderhold Professorship in Early Childhood Education, effective February 9, 2011.

Abstract: The College of Education has received funding for the Bebe Aderhold Professorship in Early Childhood Education. The distinguished chair is supported by an endowment of \$350,595.

Professor Aderhold’s love for education, respect for intellectual inqui

18. Establishment of the Omer Clyde and

20. Establishment of the University of Georgia Athletic Association Professorship in Arts and Sciences, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish the University of Georgia Athletic Association Professorship in Arts and Sciences, effective February 9, 2011.

Abstract: The University of Georgia’s Franklin College of Arts and Sciences has received funding for the University of Georgia Athletic Association Professorship in Arts and Sciences. The chair is supported by an endowment of \$252,288.

The Athletic Association established an initiative to support the schools and colleges by establishing professorships in academic areas of the University of Georgia. One of the professorships was assigned to the Franklin College of Arts and Sciences. The Professorship will be filled with an appointment designated by the College by an individual who has an outstanding national reputation, is a full professor with tenure, and is engaged in teaching, research, public service, or a combination of such duties.

21. Establishment of the GRA (Georgia Research Alliance) Distinguished Investigator, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish the GRA (Georgia Research Alliance) Distinguished Investigator position, effective February 9, 2011.

Abstract: An investment by the Georgia Research Alliance was designed to help recruit top researchers to Georgia or retain promising scholars already working at universities in Georgia. The Vice President for Research sends nominations of individuals who qualify for this designation to the Georgia Research Alliance (GRA). GRA evaluates the candidate and awards the designation when appropriate. An award of \$250,000 has been provided and funded equally by GRA and UGA to support the investigator’s research. The Georgia Research Alliance Distinguished Investigator designation has a term limit of five years. The endowed position will be housed through the Office of the Vice President for Research.

23. Named Faculty Positions

The administrative and academic appointments are reviewed by the Chair of the Committee on Academic Affairs.

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COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

February 8, 2011

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APPROVAL ITEM

1. Approval of Mandatory Fee Waivers for Active Duty Military Personnel Enrolled in Valdosta State University Programs at the Kings Bay Naval Submarine Base, Moody Air Force Base and the Marine Corps Logistics Base 1

INFORMATION ITEM

2. Second Quarter Revenue and Expenditure Report, Fiscal Year 2011 2

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COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

February 8, 2011

1. **Approval of Mandatory Fee Waivers for Active Duty Military Personnel Enrolled in Valdosta State University Programs at the Kings Bay Naval Submarine Base, Moody Air Force Base and the Marine Corps Logistics Base**

Recommended: That the Board approve the request of President Patrick Schloss, Valdosta State University (“VSU”), to waive any mandatory fee for active duty military personnel enrolled in VSU Programs at the Kings Bay Naval Submarine Base, Moody Air Force Base and the Marine Corps Logistics Base, where the fee is not eligible for Tuition Assistance, effective Spring 2011.

Background: Students from the military bases who applied for Tuition Assistance in January were notified that mandatory fees will no longer be covered in accordance with a new policy adopted by the Department of Defense. VSU is requesting waivers for approximately 50 students enrolled at the Kings Bay Naval Submarine Base, Moody Air Force Base or the Marine Corps Logistics Base.

Without some accommodation being made available to the military personnel attending VSU

2. **Information Item: Second Quarter Revenues and Expenditures, Fiscal Year 2011**

The Vice Chancellor for Fiscal Affairs, Usha Ramachandran, will provide a report on the University System of Georgia's second quarter revenues and expenditures for fiscal year 2011.

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HEALTH PROFESSIONS AND EDUCATION COMMITTEE

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2. Report on progress to date for task forces 3

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HEALTH PROFESSIONS AND EDUCATION COMMITTEE

February 8, 2011

1. **Information Item:** Review of Task Forces' timeline

The committee will revisit the timelines for the work of the committee and its task forces to ensure timely completion of work by individual task forces

2. **Information Item:** Report on progress to date for task forces

Leadership from each task force will provide an update to the committee on progress to date and information learned during the initial meetings of the task forces.

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COMMITTEE ON ORGANIZATION AND LAW

February 8, 2011

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I. APPROVAL ITEMS

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COMMITTEE ON ORGANIZATION AND LAW

1. Applications for Review

Applications for review are appeals made to the Board of Regents pursuant to Article VIII of The Bylaws. They are usually personnel matters and issues of academic status, which are discussed in executive session.

2. Southern Polytechnic State University: Cooperative Organization

The President of Southern Polytechnic State University wishes to work with campus and community partners to establish a cooperative organization. The President requests your permission to create and enter into an agreement with the SPSU Research Foundation. The purpose of the SPSU Foundation will be to assist the University and its faculty, staff, students and administrators in their research endeavours. The SPSU Research Foundation will work collaboratively with the University in the University's research efforts.

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COMMITTEE ON REAL ESTATE AND FACILITIES

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1. Authorization of Project, Project No. BR-30-1110, Archibald D. Holland Building Boiler #4 Repair, Georgia Institute of Technology 1

2. Authorization of Project, Project No. BR-50-1102, Piedmont North Dining Hall Addition, Georgia State University 2

3. Authorization of Project Budget Modification, Project No. J-34 PVAC Phase II, School of Art, University of Georgia 3

4. Authorization of Project No. BR-10-1103 Health Sciences Campus Renovations and One-time Delegated Authority for Procurement of Design Professional Services and

AGENDA

COMMITTEE ON REAL ESTATE AND FACILITIES

February 8, 2011

1. **Authorization of Project, Project No. BR-30-1110, Archibald D. Holland Building Boiler #4 Repair, Georgia Institute of Technology**

Recommended: That the Board authorize Project No. BR-30-1110, Archibald D. Holland Building Boiler #4 Repair, Georgia Institute of Technology (“GIT”), with a total project budget of \$3.1 million to be initially funded from GIT institutional funds.

Understandings: This project will repair Boiler #4 in the Archibald D. Holland Building that failed. An assessment is being made if the boiler can be economically repaired, or if repair will necessitate replacement.

The estimated construction cost for this project is \$2.5 million.

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2. **Authorization of Project, Project No. BR-50-1102, Piedmont North Dining Hall Addition, Georgia State University**

Recommended: That the Board authorize Project No. BR-50-1102 Piedmont North Dining Hall Addition, Georgia State University (“GSU”) with a total project budget of \$2,321,000 to be funded from GSU auxiliary enterprise fund balance.

Understandings: This approximately 14,000 square foot renovation to the Piedmont North student housing complex will provide a 320-seat dining hall, serving area, kitchen and storage areas.

The estimated construction cost for this project is \$1,756,000.

The project is consistent with GSU’s master plan.

If authorized by the Board, the University System Office staff and GSU will proceed with design and construction of the project in accordance with Board of Regents procedures.

3. Authorization of Project Budget Modification, Project No. J-34 PVAC Phase II, School of Art, University of Georgia

Recommended: That the Board modify the budget of Project No. J-34 PVAC Phase II (School of Art), University of Georgia (“UGA”), to increase the total project budget from \$40,930,000 to \$41,870,000.

Understandings: This budget modification is necessary to incorporate programming, design and construction of a new facility to house the undergraduate and graduates program for the Ceramic Department within the UGA School of Art (the “SoA”) complex.

The Ceramics Department is one of the largest programs and one of the most important academic priorities of the SoA. The original project programmatic goal was to locate the Ceramics Department within the PVAC Phase II facility. During the initial project planning phase of the PVAC Phase II project the SoA was forced to make a number of programmatic cuts due to project budget constraints. One of the decisions was to have the Ceramics Department remain in its current space until additional funding could be identified.

Cost savings were realized during the course of the original project and additional UGA internal funds identified to allow some programmatic items to be reinstated to the project. The Board approved a budget modification in November 2007.

Additional cost savings have been realized and additional UGA internal funds identified for this cost increase of \$940,000.

	<u>November 2007</u>	<u>Now</u>
Total Project Cost	\$40,930,000	\$41,870,000
Construction Cost (Stated Cost Limitation)	\$34,182,921	\$36,232,921

4. **Authorization of Project No. BR-10-1103 Health Sciences Campus Renovations and One-time Delegated Authority for Procurement of Design Professional Services and Construction Management Services, University of Georgia (Continued)**

Miller Hall

The renovation of approximately 23,000 square feet of office space on the historic building's two floors will provide a more efficient layout of space in the building and upgrade the building systems.

The estimated construction cost for this project is \$9,000,000.

The project is consistent with UGA's master plan.

Appointment of the design professional firm will be reported to the Board as an Information Item in March 2011. Appointment of the construction management firm will be reported to the Board as an Information Item in March 2011.

5. Appointment of Construction Management Firm, Project No. BR-30-1105, Tennis Complex, Georgia Institute of Technology

Recommended: That the Board appoint the first-named construction management firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

Project No. BR-30-1105, Tennis Complex, Georgia Institute of Technology

Project Description: This project was authorized by the Board in November 2010. A design professional firm was appointed by Georgia Institute of Technology (“GIT”) within delegated authority. The 57,400 square foot tennis complex will include 6 indoor competition courts, 6 outdoor practice courts, 6 outdoor competition courts, administrative and common areas, varsity locker rooms for both men’s and women’s teams, coaches’ offices, and player lounges to complement the varsity athlete experience. This complex will meet current NCAA standards for Division I competition. It will also effectively screen traffic noise from Tenth Street for both indoor and outdoor play, and eliminate weather impacts caused by morning dew on outdoor courts.

The project will be funded by Georgia Tech Athletic Association funds.

Total Project Cost	\$11,800,000
Construction Cost (Stated Cost Limitation)	\$10,000,000

Number of firms that applied for this commission: 6

Recommended firms in rank order:

- 1)
- 2)
- 3)
- 4)

6. **Appointment of Program Management Firm, Project No. J-183, Humanities-Law Building, Georgia State University**

Recommended: That the Board appoint the first-named program management firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

J-183, Humanities-Law Building, Georgia State University

Project Description: This project was authorized by the Board in August 2009. The approximately 200,000 square foot building will include both lecture and seminar style classrooms, a lecture hall, a law library, administrative and faculty offices and support spaces for both the Georgia State University College of Law and the community.

The project design will be funded from Fiscal Year (“FY”) 2011 General Obligation Bonds. The construction funding will be requested as part of the FY 2013 capital budget request.

Total Project Cost:	\$82,500,000
Construction Cost (Stated Cost Limitation):	\$62,740,000

Number of firms that applied for this commission: 11

Recommended firms in rank order:

- 1)
- 2)
- 3)
- 4)

7. Appointment of Construction Management Firm, Project No. J-178, Academic Building, Dalton State College

Recommended: That the Board appoint the first-named construction management firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

Project J-178, Academic Building, Dalton State College

Project Description: This project was authorized by the Board in August 2009. A program management firm was appointed by the Board in September 2010. A design professional firm was appointed by the Board in October 2010. The multi-story, approximately 61,000-square-foot academic building will accommodate all functions for general education, chemistry, and biology teaching. The facility will include general classrooms, seminar rooms, large lecture/assembly rooms, dry and wet & dry laboratories, computer laboratories, conference rooms, student study rooms, faculty offices, faculty administrative offices, and informal gathering areas for students.

The preconstruction services will be funded from the Fiscal Year (“FY”) 2011 General Obligation Bonds. The construction funding is being requested as part of the FY 2012 capital budget request.

Total Project Cost:	\$19,550,000
Construction Cost (Stated Cost Limitation):	\$14,600,000

Number of firms that applied for this commission: 22

Recommended firms in rank order:

- 1)
- 2)
- 3)
- 4)

8. Rental Agreement, Tower Place 200, 3348 Peachtree Road NE, Georgia State University

Recommended: That the Board authorize the execution of a rental agreement between CW Capital, Landlord, and the Board of Regents, Tenant, for approximately 23,340 square feet of classroom and administrative support space located at Tower Place 200 at 3348 Peachtree Road, Atlanta, (“Tower Place”) for the period March 1, 2011, through June 30, 2011, at a monthly rent of \$51,542.50 (\$618,510 per year annualized/ \$26.50 per square foot per year) with rent abated for this period, with options to renew on a year-to-year basis for five consecutive one-year periods with rent increasing \$1.00 per square foot per year for each option period exercised, and with rent abated for the first two months of the first option period, for the use of Georgia State University (“GSU”)

Recommended further: That the Board authorize amendments to three (3) existing rental agreements at Tower Place to reduce the rental rates to \$26.50 per square foot per year with options to renew on a year-to-year basis for five consecutive one-year periods with rent increasing \$1.00 per square foot per year for each option period exercised.

Recommended further: That the terms of this rental agreement and the amendments to rental agreements be subject to review and legal approval of the Office of the Attorney General.

Understandings: In April 2006, the Board approved the establishment of an external Executive MBA program for GSU. In June 2006, January 2007, and November 2008 the Board authorized rental agreements for this program, the GSU Center for Global Leadership, and the GSU Global MBA and Doctorate programs.

If this rental agreement is not renewed at any time prior to the end of the fifth renewal term, a supplemental rental payment will be due to the Landlord in the amount of \$581,732.10 at the end of the initial term, decreasing each year to \$ 167,822.00 at the end of the fourth renewal term.

All operating expenses are included in the rent rate.

Funding for this lease is exclusively from GSU Executive MBA program revenue.

If this rental agreement is approved by the Board, GSU will rent a total of 60,765 square feet of space at Tower Place on the fourth, fifth, and sixth floors. Total rent for the initial period is \$134,189.37 per month (\$1,610,272.50 per year annualized/ \$26.50 per square foot per year).

9. Non-exclusive Easement, City of At

10. Ratification of Chancellor's Action

Recommended: That the Board ratify Chancellor Erroll B. Davis' actions.

10.a. Appointment of Construction Management Firm, Project No. J-184 Veterinary Medicine Learning Center, University of Georgia

Recommended: That the Board ratify Chancellor Erroll B. Davis' authorization of the following item.

Approved: The Chancellor administratively appointed the first-named Construction Management firm listed below for the identified project and authorized the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held by Georgia State Finance and Investment Commission ("GSFIC"). The following recommendation is made:

**Project No. J-184 Veterinary Medicine Learning Center,
University of Georgia**

Project Description: This project was authorized by the Board in August 2010. A design professional was appointed by the Board in September 2010. The approximately 287,000 square foot facility will comprise a teaching hospital to accommodate both large and small animals. This facility will include a new community practice clinic, lameness center, large lecture hall, and instructional spaces for veterinary students, offices for

10.b. Ground Lease and Rental Agreement, Student Housing, Savannah State University

Recommended: That the Board ratify Chancellor Erroll B. Davis' approval of the following item.

Approved: The Chancellor administratively declared an approximately 0.234 acre tract of real property on the campus of Savannah State University ("SSU"), no longer advantageously useful to SSU or other units of the University System of Georgia, but only to the extent and for the purpose of allowing this real property to be ground leased to SSU Community Development I, LLC (the "LLC"), for the purpose of renovating Camilla Hubert Hall to provide 77 beds of student housing ("Student Housing").

The Chancellor also administratively authorized the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for the above-referenced approximately 0.234 acre of real property on the campus of SSU for a period not to exceed 32 years (not to exceed 30 years from the date the LLC obtains a certificate of occupancy for the Student Housing and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of providing the Student Housing.

The Chancellor also administratively authorized the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the above-referenced Student Housing for the period commencing on the first day of the first month after the LLC obtains a certificate of occupancy but not earlier than August 1, 2011, and ending the following June 30 at a rent not to exceed \$350,000, with an option to renew for one year at a rent not to exceed \$400,000, and with further options to renew on a year-to-year basis for up to 28 consecutive one-year periods (the total not to exceed 30 years from the date the LLC obtains a certificate of occupancy for the Student Housing) with rent increasing not more than 3% for each further option period exercised.

The terms of these agreements are subject to review and legal approval of the Office of the Attorney General.

The Chancellor also administratively authorized the execution of a site license between the LLC, Licensee, and the Board of Regents, Licensor, to allow early site access to mobilize, commence site work, and relocate utilities.

Understandings: In October 1997, the Board passed a student housing policy that requires the preparation of a comprehensive plan for student housing together with a financial plan to support housing program objectives. SSU has developed a comprehensive plan that is consistent with the policy.

**10.b. Ground Lease and Rental Agreement, Student Housing, Savannah State University
(Continued)**

In May 2010, the Executive Director of Real Estate Ventures, Marty Nance presented an information item concerning the need to replace and obtain additional student housing at SSU through a privatization process.

The SSU housing plan includes the renovation of Camilla Hubert Hall as student housing. This renovation will be incorporated as part of the first phase of construction of student housing on the campus of SSU that was approved by the Board in September 2010. The anticipated schedule is for the LLC to have a bond closing in December 2010 and immediately commence construction. The Student Housing will be completed and ready for occupancy by August 2011.

At the end of the term of the ground lease, the real property, all improvements, and any accumulated capital reserves will become the property of the Board of Regents.

10.c. Naming Modification of the Turner Family Sports Complex and the Jack Turner Stadium, University of Georgia

Recommended

11. Executive Session

Materials to be handed out in executive session.

Committee of Real Estate and Facilities

13. Information Item: Facilities Naming Report

The Vice Chancellor for Facilities, Linda M. Daniel

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COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE

February 8, 2011

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AGENDA

COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE

February 8, 2011

1. **Executive Session: Personnel Matters** E2000E72DsT8(tNe13n i/P .O&t .mN 9 1 e.E)DI

2. **Information Item: Ethics and Compliance Hotline Trends – Calendar Year 2010**

The Office of Internal Audit and Compliance (“OIA”) monitors all reports filed through the Ethics and Compliance Hotlines in place at each USG institution. OIA monitors the resolution of reports to ensure that appropriate corrective action is taken. Additionally, OIA analyzes trends in reporting in order to identify potential audit areas or other issues requiring management attention.

At this meeting, Director of Compliance and Enterprise Risk Scott Woodison will update the Committee on Internal Audit, Risk, and Compliance as to key hotline reporting trends.

3. Information Item: Ethics Policy Training Compliance

Board Policy 8.2.20 (University System of Georgia Ethics Policy) provides that “all individuals employed by the USG or one of its institutions in any capacity shall participate in USG Ethics Policy training, and shall certify compliance with the USG Ethics Policy on a periodic basis”

Chief Audit Officer and Associate Vice Chance

**AGENDA
COMMITTEE OF THE WHOLE: STUDENT SUCCESS**

February 9, 2011

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AGENDA
COMMITTEE OF THE WHOLE: STUDENT SUCCESS

February 9, 2011

1. Student Success – Undergraduate Research as Engagement

Though faculty and graduate research is well known to be an integral part of many of the USG institutions, it may not be as apparent that a significant amount of undergraduate research is occurring as well. Beyond seeking new knowledge, a central reason that institutions pursue undergraduate research is that it leads to engagement and thus results in increased retention, progression, and graduation of students who participate. The January presentations to the Board of Regents will feature undergraduate research from Georgia State University and Kennesaw State University.

AGENDA

COMMITTEE OF THE WHOLE: INTERNAL AUDIT, RISK, AND COMPLIANCE

February 9, 2011

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INFORMATION ITEM

1. Risk Management Presidential Task Force 1

AGENDA

COMMITTEE OF THE WHOLE: INTERNAL AUDIT, RISK, AND COMPLIANCE

February 9, 2011

1. Information Item: Risk Management Presidential Task Force

The Board of Regents established a system-wide Risk Management Policy at its August 2010 meeting. This policy required that the Chancellor shall “designate an executive-level position to oversee implementation of the Risk Management Policy across the University System of Georgia.” In November 2010, Chancellor Davis asked Southern Polytechnic State University President Dr. Lisa Rossbacher to lead this effort. At this meeting, Dr. Rossbacher will outline her plan to roll out the risk management initiative and will outline the criteria that will define success for Risk Management Policy implementation.