CHANCELLOR STEVE WRIGLEY 270 WASHINGTON STREET, S.W. ATLANTA, GEORGIA 30334 PHONE: (404) 962-3000 FAX: (404) 962-3013 EMAIL: CHANCELLOR@USG.EDU

# **Exhibit BOARD OF REGENTS POLICY MANUAL**

New & Revised Policies and Background Information Meeting of May 14, 2019

- I. Revision of Board Policy 6.26 Application for Discretionary Review
  - A. Background:

For foreign bank accounts, institutions must verify and provide documentation that foreign banks: 1) are financially strong and stable, 2) offer security of deposits, 3) are convenient to the LQVWLWXWLRQ¶VIRUHLJQORFDWLRQDQGKDYHIHHV marketplace. When possible, it may be prudent to consider competitive bids if multiple bank options that meet these criteria are available. Establishment of all foreign bank accounts should include a pro forma review by the OST. Once determined, the President shall request banking approval from the USG chief fiscal officer for the selected bank or banks. All foreign bank accounts of a USG institution must be in the name of the state entity (institution). A cap of LV VHW RQ FRQVROLGDWHGIRUHLJQ EDQN DFFRXO

particular foreign bank and, in any event, shall not exceed the lower of the State Depository % R D prestribed limit or the limit of the FDIC equivalent organization that applies to the specific USG institution in that particular country. If a foreign country does not have a deposit insurance program, lower balances may be appropriate. When necessary, just in time funding or international wire transfers may be required for processing deposits.

review and recommendation to the State Depository Board for inclusion in the State Bank Registry.

All depositories where funds of the Board of Regents are held in time and demand deposits shall be collateralized in accordance with OCGA §§ 45-8-12 and 45-8-13 with either a dedicated or pooled methodology as prescribed by the OST.

USG institutions must seek appropriate contractual protections from the contractor, including requiring that the construction contractor conducts and takes appropriate action on any required background checks and defends, indemnifies, and holds harmless the Board of Regents of the University System of Georgia for any failure of the construction contractor to do so and for the DFWLRQV RIWKH FRQVWUXFWLRQ FRQWUDFWRUV¶ HPSOF with the current terms of the USG construction contract.

## IV. Revision of Board Policy 8.2.18.2 Conflict of Interest and Conflicts of Commitment

## A. Background

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Each University System of Georgia (USG) employee shall make every reasonable effort to avoid actual or apparent conflicts of interests and also the appearance of a conflict of interest. An appearance of a apparent conflict exists when a reasonable person would conclude from the FLUFXPVWDQFHVWKDWWKHHPSOR\HH¶VDELOLW\WRSU is compromised by a personal, financial, or business interest. An apparent appearance of conflict can exist even in the absence of a legal conflict of interest. USG employees are referred to State Conflict of Interest Statutes O.C.G.A. § 45-10-20 through § 45-10-70 and institutional policies governing professional and outside activities.

Each USG employee has angoing responsibility to report and fully disclose any personal, professional, or financial interest, relationship, or activity that has the potential and DFWXDO RU DSSDUHQW FRQIOLFW RI LQWHUHVW ZLWK UF

Institutions shall adopt guidelines governing conflicts of interest and may further define methods of reporting conflicts of interest, how to manage said conflicts, and terms used within this policy section, so long as such guidelines and definitions are not inconsistent with this policy.

### Conflicts of Interest ±Research and Institutional

The USG recognizes the benefits of collaboration and commercialization with the private sector and other third-party entities that supports the USG mission. The resulting relationships and DJUHHPHQWV KRZHYHU PXVW QRW XQGHUPLQH WKH SXE USG mission, or inappropriately influence teaching, research, and service activities. Under no circumstances should a grant, gift, contract or other funding be accepted that limits the ability of USG employees to conduct or report the results of research in accordance with applicable scientific, medical, professional, and ethical standards.

Institutions shall incorporate policy and review procedures within its institutional guidelines consistent with this policy.

8.2.18.2.2 Conflicts of Commitment

A USG employee shall not engage in any occupation, pursuit, or endeavor that will interfere ZLWK WKH UHJXODU DQG SXQFWfXdDaQutGsLVFKDUJH RI WKDW

8.2.18.2.3 Compensated Outside Activities: Restrictions & Approval Process

## **Compensated Outside Activities of Faculty and Staff**

All employees are encouraged to participate in professional activities; however, those activities must be consistent with the mission of the USG. Each USG employee with a work commitment of 30 or more hours per week (.75 or >FTE), and faculty members on contracts of nine months or more must obtain written approval in advance from institution president or designee prior to HQJDJLQJ LQ FRPSHQVDWHG RXWVLGH DFWLYLWLHV WKD responsibilities as a USG employee. Such activities include consulting, teaching, speaking, and participating in business, professional, or service enterprises.

Employees at USG institutions must obtain written approval from the institution President or the 3 UHVLGHQW¶V GHVLJQHH XWLOL]LQJ LQVWLWXWLRQDO S apparent conflicts of interest. Employees assigned to the System Office employees and USG

# 8.2.18.2.4 Institution Guidelines for Faculty Outside Consulting

# **Definitions**

<sup>3</sup> & R P S H Q V D W L R Q ´ L V G H I L Q H G D V D Q \ S Derived to Q it W G H I H U U F provided in exchange for the expectation that the faculty member will perform work or services

positions who earn annual leave must take annual leave consistentwith USGand institutional procedures governing the use of leawhen engaged in consulting during their normal IDFXOW\ Rwbl:PhEuhrk: doffps/stent with the USG procedures governing the use ahnual leave

- 2. A determination of what institutional resources may be used for outside consulting work;
- 3. A plan for reimbursing the institution for non-incidental X V H R I W K H L Q V W L W X W L I facilities, equipment, and-or materials consistent with rates charged outside groups or persons;
- 4. A procedure for obtaining prior approval of the President or his or her 3 U H V L G H Q W ¶ V G H and.
- 5. A procedure for defining and managing conflicts of interest and conflicts of commitment regarding outside faculty consulting.

### 8.2.18.2.5 Disclosure

Each USG employee has an ongoing responsibility to report and fully disclose any personal, professional, or financial interests, relationships, or activities that the potential to FRPSURPLVH DQ HPSOR\HH¶V REMHFWLsYbiliWes\td\_tQUSSGOILOOLEach USG employee must also report and fully disclose any financial and business interests that WKH HPSOR\HH¶V VSRXVIII QUSSGOILOOLU the foregoing may have that relate to tKH 86\* HPSOR\HH¶V H[SHUWLVH RU Uemployee.

F.

The USG recognizes the benefits of collaboration and commercialization with the private sector and other third-party entities that supports the USG mission. The resulting relationships and DJUHHPHQWV KRZHYHU PXVW QRW XQGHUPLQH WKH SXE USG mission, or inappropriately influence teaching, research, and service activities. Under no circumstances should a grant, gift, contract or other funding be accepted that limits the ability of USG employees to conduct or report the results of research in accordance with applicable scientific, medical, professional, and ethical standards.

Institutions shall incorporate policy and review procedures within its institutional guidelines consistent with this policy.

8.2.18.2.2 Conflicts of Commitment

A USG employee shall not engage in any occupation, pursuit, or endeavor that will interfere ZLWK WKH UHJXODU DQG SXQFWXDO GLVFKDUJH RI WKDW

8.2.18.2.3 Outside Activities

#### **Compensated Outside Activities of Faculty and Staff**

Each USG employee with a work commitment of 30 or more hours per week (.75 or >FTE), and faculty members on contracts of nine months or more must obtain written approval prior to HQJDJLQJ LQ FRPSHQVDWHG RXWVLGH DFWLYLWLHV WKD responsibilities as a USG employee. Such activities include consulting, teaching, speaking, and participating in business, professional, or service enterprises.

Employees at USG institutions must obtain written approval from the institution President or the 3 U H V L G H QeWtffixingGristivation procedures for defining and managing potential and apparent conflicts of interest. System Office employees and USG Presidents must obtain DSSURYDO IURP WKH & KDQFHOODRed treports Wf KISG Bedside for HOOR U and those with a title of Vice President or equivalent must obtain approval from the USG institution President, whose authority cannot be delegated, using procedures established by the Chancellor.

Each USG employee, with a work commitment of less than 30 hours per week (.75 FTE or <), and faculty members on a contract term of less than nine months a year do not need written approval in advance of engaging in compensated outside activities so long as the outside activity does not create a conflict of inte

## **Consulting for USG Vendors**

USG institution employees are generally prohibited from consulting with or otherwise receiving compensation from a current vendor of, or an entity seeking a vendor relationship with, the USG institution where the employee works. System Office employees are generally prohibited from consulting with or otherwise receiving compensation from a current System Office vendor or an entity seeking a vendor relationship with the System Office.

Exceptions to this provision may be granted by the institution Pres L G H Q W R U 3 U H V L G H Q for USG institution employees that do not supervise, regularly interact with, or participate in the

employees and by the HPSO Rinstitution/for individuals employed at USG institutions. Participation in the Tuition Assistance Program shall be available to full-time, benefits-eligible employees who have successfully completed at least six months of employment in a benefits-eligible position as of the date of the Tuition Assistance Program (TAP) application deadline for the desired academic semester.

Full-time employees who meet the applicable admissions standards and who have received appropriate prior authorization from their institution may enroll in up to nine academic semester credit hours for each of the three designated semester periods: fall semester, spring semester, and summer semester.

Student status will be secondary to employee status in all considerations, including student fee

employees who have successfully completed at least six months of employment in a benefitseligible position as of the date of the Tuition Assistance Program (TAP) application deadline for the desired academic semester.

Full-time employees who meet the applicable admissions standards and who have received appropriate prior authorization from their institution may enroll in up to nine academic semester credit hours for each of the three designated semester periods: fall semester, spring semester, and summer semester.

Tuition assistance is the waiver of tuition and certain fees. The Board approved applicable face-to-face or online tuition rate will be waived in full for all undergraduate and graduate programs and classes eligible under TAP. Student status will be secondary to employee status in all considerations, including student fee waivers. TAP participation will be granted on a space-available basis. For limited-slot enrollment programs, approval must be granted by the teaching institution. An employee must receive a grade of C or better in each approved TAP academic course. The following programs are not eligible for the TAP waiver:

- 1. Dental (First professional degree)
- 2. Medical (First professional degree)
- 3. Pharmacy (First professional degree)
- 4. Veterinary
- 5. Law (First professional degree)
- 6. Executive total cost programs

## 8.2.19.1 Employee Auditing of Courses

In addition to the TAP benefits provid v g0.0392 G[ )[TJET8ef2 792 reWhBT/F5 12 Tf1 0 0 1 95.424 369.