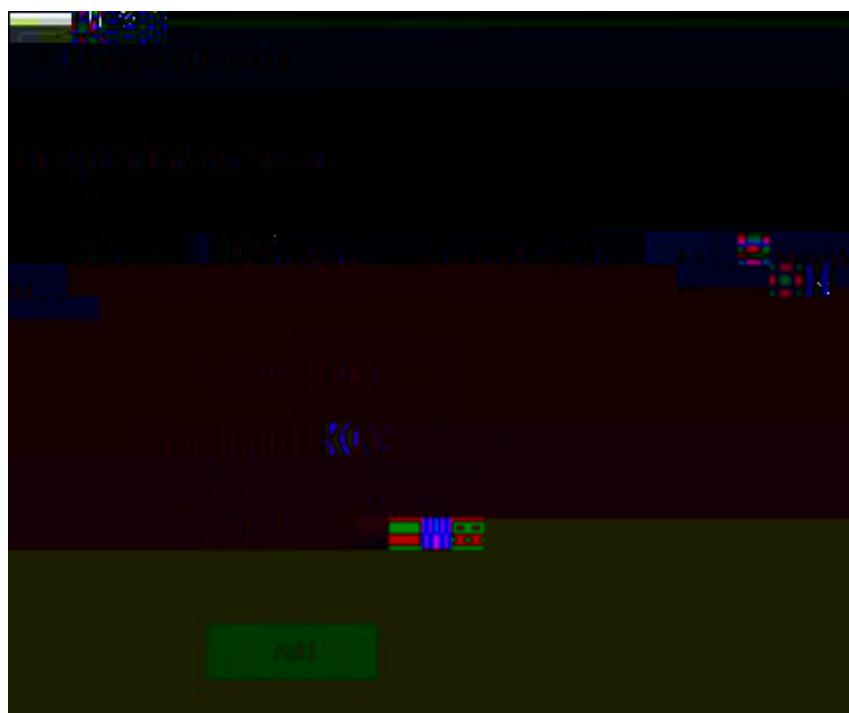# Institutional "B" SetID

Each institution has a "B" SetID which is maintained by the institution. The "B" SetID is
the institutional Security Administrator mus
include the "B" SetID.

The role that needs to be added is: **BOR_
the business unit).** This role should be lir
suppliers and the individual(s) that will be

Entering Suppliers: Users can change th
magnifying glass search tool as displayed
entered as it is in the institution's regular S

Entering Vouchers: Users can change the SetID manually or search using the magnifying glass search tool as displayed below. All other voucher information is entered as it is in the institution's regular SetID

The "Bua"Brirs: 0 Tw 50 Td( )TjTd( )Tapp Tw stp Tw 0.aye

Monitoring: The "Bmalgas